

CONSTITUTION AND BYLAWS (Revised November, 2003)

ARTICLE 1 NAME

The name of the Association shall be the National Association of Professors of Middle Level Education, Incorporated.

ARTICLE II PURPOSE

The purposes of the Association are to:

- A. Provide a professional network to enhance the exchange of information and ideas, as well as, to encourage the discussion of topics related to the preparation of middle level educators.
- B. Contribute to the development of an expanded middle level research base, and provide additional means for sharing and disseminating current research and ideas among those interested in middle level education.
- C. Serve actively as advocates for the middle school movement, especially in terms of promoting middle level concepts among various publics commonly dealt with in the preparation of middle level educators.
- D. Share in the advocacy for the middle school movement by supporting the stated purposes and goals of the National Middle School Association.

ARTICLE III MEMBERS

Section 1

Membership in this Association shall be open to anyone interested in middle level education and the preparation of middle level educators.

Section 2

Under “umbrella” requirements set for affiliates by the National Middle School Association, members of the Association are also encouraged to hold membership in NMSA.

Section 3

The membership fee shall be paid annually. The term of membership shall be for one calendar year.

ARTICLE IV OFFICERS

Section 1

The officers of the Association shall be a President, a President Elect, a Treasurer, and the Regional Directors; in addition, there shall be present, at the discretion of the President, those whose responsibilities promote the functioning of the Association. These officers shall perform the duties described in these bylaws and by the parliamentary procedures of ROBERT’S RULES OF ORDER.

Section 2

At the annual business meeting results shall be presented by the Election Committee Chair.

Section 3

Only members of the Association shall vote in the election of officers.

Section 4

The officers shall be elected by ballot to serve for two years with the exception of the Treasurer, who shall serve for three years. A Secretary shall be appointed by the President, at the direction of the Executive Board.

Section 5

The Regional Board of Directors shall serve for a period of three years.

ARTICLE V ASSOCIATION MEETINGS

Section 1

The business meeting of the Association shall be held concurrent with and as part of the annual meeting of the National Middle School Association, and shall be held for the purpose of conducting business that may arise.

Section 2

Members of the Association, present and in good standing, shall constitute a quorum.

ARTICLE VI THE EXECUTIVE BOARD OF DIRECTORS

Section 1

The Executive Board of Directors shall consist of the officers of the Association, the Regional Directors, and the Secretary, ex officio.

Section 2

Directors shall be selected on a geographically representative basis, one (1) from each of the four territorial regions established by the National Middle School Association. They shall serve three-year overlapping terms.

Section 3

The Board shall have general supervision of the affairs of the Association, fix the hour and place of meetings, make recommendations to the Association, and shall perform such other duties as are specified in these bylaws. The Board shall be subject to the orders of the Association, and none of its acts shall conflict with action taken by the Association.

Section 4

The Past-President shall become a member of the Board for one (1) year following the term of office.

Section 5

Members of the Board who are unable to attend board meetings may be replaced. The President may appoint to fill the unexpired term of the member.

Section 6

The Board shall appoint an Executive Secretary for a term of one year with the privilege of reappointment.

Section 7

The President, President Elect, Past-President, Treasurer, and members of the Board of Directors shall have a vote.

Section 8

Five, to include at least one officer, shall constitute a quorum.

Section 9

The National Association may recognize state level affiliate groups.

A potential state affiliate shall:

- have bylaws with provisions that parallel those of the National Association of Professors of Middle Level Education, and
- meet the additional approval criteria of having elected officers, having a representative board, having regularly scheduled meetings, having yearly goals, submitting an annual report to the Association, which indicates continued compliance with approval criteria.

ARTICLE VII COMMITTEE CHAIRS

Section 1

The Finance Committee shall be chaired by the Treasurer. It shall be his/her duty to prepare an annual budget. The budget shall be submitted to the Board of Directors for approval. An official audit shall be made prior to the end of each year.

Section 2

The Membership Committee shall be appointed by the President. The Membership Chair shall report to the board periodically.

Section 3

The Executive Secretary shall serve as the Conference Coordinator.

Section 4

The Election Committee shall be chaired by the President-Elect.

Section 5

The Publications Committee Chair shall be appointed by the President and will report to the President -Elect.